



**Emergency Meeting Minutes  
April 13, 2019**

I. Meeting called to Order by President Terri McCoy at 1:00 PM

II. Board Members Present:

Terri McCoy – President/Treasurer Darryl Simmons – Vice President Dave Suchar –  
Administrative Assistant

III. Shareholders present:

Hollis McCoy, Denise Simmons & Peggy Hobbs

IV. Review of annual meeting minutes July 7, 2018

V. Presentation of reports.

**President Terri McCoy:**

President McCoy called this emergency meeting to announce that she regrets to inform the Board that she is resigning the office of President as of today due to family concerns. She will make herself available as time and circumstance allow. She wishes to thank the Board and Shareholders for their support over these past several years.

**Vice President Darryl Simmons:**

Vice President Simmons will temporarily take over the duties of President for the remainder of the fiscal year ending June 30, 2019. It is highly unlikely that he will be able to continue in the position of President as he and Denise have purchased a new property that is going to consume a great deal of their time.

**Administrative Assistant David Suchar:**

Administrative Assistant Suchar is available to continue in his position through the 2019-2020 fiscal year if no one else runs for the position. However, he and Peggy are currently preparing to sell their Eureka home in preparation for a move to the Reno, Nevada area. This will affect his ability to continue as Administrative Assistant past the 2019-2020 fiscal year.

VI. **New Business:**

**Annual Meeting Notice:** The annual meeting of the Board of Directors and the Shareholders will be held on July 6, 2019 at 10 AM. The meeting location is at 100 Alpine Court ( Dave and Peggy's place) assuming good weather. If it is raining the meeting will be moved to Darryl and Denise's cabin at 21 Fir Tree Court.

**OVER**

- **Audit of Company Accounts** – The company books were audited in 2018 by Kathy Ellis. Minor discrepancies were found and corrected.
- **Annual Billing:**  
Annual billing will reflect the new billing structure voted on at the 2018 annual meeting and will appear as follow; full time users-\$210. Part time users- \$180. Stand-by \$130. The Board voted to table the move to semi-annual billing at this time due to Book Keeper availability to perform the task.
- **CMMWC Board Membership:**

It order to continue keeping our water rates as low as they are it is imperative that we have new shareholders run for the positions of President and Vice-President. To this end please find the enclosed ballot and submit your name or the name of a person you feel will be a good candidate for one of these Board positions. Please do not submit a person's name until you have discussed the possibility with them and have their agreement to submit. Submissions will be voted on by the Shareholders at the annual meeting in July. Bring the ballot to the annual meeting or retune the ballot via mail no later than **June 10, 2019** to:

David Suchar  
CMMWC Administrative Assistant  
710 Hilma Drive  
Eureka, CA 95503

- **A Cautionary Statement:**

If no one steps up to the plate to take over the two officer positions there is a very good chance that the State of California will step in and take over operations of the Company. Such action would most likely result in much higher water rates than we are currently experiencing.

**Meeting adjourned at 1:45 PM**

## 2019-2020 Fiscal Year Board of Directors Ballot

I would like to submit my name for the position of President:

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Contact Phone Number \_\_\_\_\_

I have the permission of the following to submit their name for the position of President:

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Contact Phone Number \_\_\_\_\_

I would like to submit my name for the position of Vice President:

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Contact Phone Number \_\_\_\_\_

I have the permission of the following to submit their name for the position of Vice President:

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Contact Phone Number \_\_\_\_\_

I would like to submit my name for the position of Admin Assistant:

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Contact Phone Number \_\_\_\_\_

I have the permission of the following to submit their name for the position of Admin Assistant:

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Contact Phone Number \_\_\_\_\_

**Please note - Per "AB54 & AB240, Ethics for Mutual Water Board Members, all mutual water company Board of Director members are required to have two hours of ethics training within six months of taking office. The training is available "on line" and is quite easy to follow.**

**Bring this ballot to the annual meeting or return it by June 10, 2019 via USPS to:**

**David Suchar  
MMWC Administrative Assistant  
710 Hilma Drive  
Eureka, CA 95503**



## 2019 ANNUAL BUSINESS MEETING AGENDA

Date: July 6, 2019

Time: 10 AM

Location: 100 Alpine Court / Dave and Peggy's Cabin

ITEM	DIRECTIVE
I. <u>Call to Order</u>	
II. <u>Establish a Quorum</u>	
III. <u>Reading of the Annual Meeting Notice</u>	Informational
IV. <u>Reading and Approval of the 2018 Annual Meeting Minutes</u>	Action
V. <u>Financial Report</u>	Action
VI. <u>New Business</u>	Action
	<ul style="list-style-type: none"><li>• Election of New Officers</li><li>• Disposition of the old parts storage trailer</li><li>• Water system problem notification system</li><li>• By-law amendments</li><li>• Sealing "Out of Service" wells</li></ul>
VII. <u>Adjournment</u>	